

**SHAKER PINES LAKE ASSOCIATION**  
**02/06/2024 Meeting Minutes**

**Meeting called to order:**  
**Pledge of Allegiance**

**Board Members Attendance:**

Randy Daigle, George Temple, Jeremy Stefanik, Sharon Ledger, Charlie Macsata(remote), Jaime Macsata(remote)  
Jaime Macsata – Tax Collector

**Absent** – Betsy Nourse, Dan Smith, Linda Ostapoff

**Reading of Minutes** December 5, 2023 SPLA Meeting Minutes – Motion made by George Temple to approve the December 5, 2023 meeting minutes, seconded by Jeremy Stefanik. All in favor motion passed.  
No January 2024 meeting due to lack of quorum

**Recommendations & remarks from SPLA Members**

Nothing to report.

**Correspondence –**

Leslie Cunningham and Randy Daigle received an email from Adam Winstanley notifying SPLA that he will begin cutting trees while the ground is still frozen.  
The Spruceland land trust – will be working on a conservation deed.  
Northern CT Land Trust – Researching with town. Mayor Ken Nelson was not aware that Adam Winstanley offered this property to the Town of Enfield and the prior town manager refused the property.

**Treasurer Report – Jeremy Stefanik –**  
December 2023

Capital Account	\$ 141,270.40
Restricted Fund	\$ 276,870.37
Checking Account	\$ 27,030.02
Activity Account	\$ 1,612.8
Budget \$ remaining	\$ 174,433.49

January 2024

Capital Account	\$ 141,258.40
Restricted Funds	\$ 277,930.41
Checking Account	\$ 12,586.90
Activity Account	\$ 1,467.38
Budget \$ remaining	\$ 160,057.87

**Tax Collector Report – Jaime Macsata**

December 2023

Total Collected 7/1/2023 – 6/30/2024 - \$32,951.66  
Total Collected for December 2023 - \$1,822.14  
Total Outstanding through 12/31/23 - \$9,514.35  
4 Liens Released in December  
27 Open Liens

January 2024

**No Change**

Total Collected 7/1/2023 – 6/30/2024 - \$32,951.66

Total Collected for January 2024 - \$0

Total Outstanding through 01/31/2024 - \$9,621.85

27 Open Liens

No payments were received in January and the 4 lien releases submitted in December were processed in January. In March, Intent to Lien notices will be sent to the delinquent tax payors for taxes due. In April, new lien releases will be submitted for unpaid 2022-23 taxes.

**Committee Reports -**

- **Ecology** - Leslie Cunningham -  
Pond and Lake Management contract has been received. Payment is required to receive a discount and to apply for DEEP permits.  
Crescent Lake is looking into dredging their lake and any grants that may be available. Leslie to follow up to see if it is possible to work with Crescent Lake on grants for dredging. The previous town manager stated the town has grant writers that we could use to assist us. Randy will be meeting with Chris Bromson the new town manager, to confirm if this is still an option.
- **Spillway Committee** – Randy Daigle  
Leslie Cunningham, Dan Hart, Dan Smith

Randy sent an email to Wright and Pierce requesting the following information.

1. Budget estimates for replacement or repair of pipeline
2. Report of budget and findings
3. Development of Design plans and Technical Specifications
4. Permit application for GP-016
5. Development of Design plans and Technical Specifications for CT DEEP and USACE Applications
6. Copy of Wetland Delineation and survey map
7. Invoices with backup description for each of the following phases:

a. Preliminary Design and Budget Estimate	\$6,500 - \$7,000
b. Detailed Design	\$6,000 - \$6,500
c. Permitting	\$5,000 - \$5,500
Not to Exceed	\$19,000

We would like to go back to original plan:

1. Remove and replace the original spillway pipe in its entirety.
2. Remove and replace only the damaged areas of the spillway apron.
3. Remove and replace the control valves.

Looking for direction on how to proceed. Requesting the permit be submitted ASAP to enable us to put this out to bid before spring.

Response was received today from Wright and Pierce and the responses were very vague. Email was forwarded to Dan Hart, Dan Smith, and George Temple.

A permit was not applied for however, the concern is since there were conversation with DEEP that we may have exposed items that may require additional permitting.

Randy will be meeting with Chris Bromson next week to discuss being reimbursed for the \$32k paid to Wright and Pierce.

- **Property Committee** – George Temple

Allison Cushing, Leslie Cunningham, Linda Ostapoff, Cheryl Cote, Paul Cote, Dave Olson, Dan Smith, Jeremy Stefanik

Proposal from Tim at Monster tree Service of Hartford for Tree Care Maintenance – \$6,700 which includes the dead tree on the 45 Cottage Road, Lower cottage beach.

It was suggested that we look into other companies to get quotes as well. Randy has used Urban Foresters and will reach out to them for a second opinion and a quote.

Paulie and George will clean up properties before the spring cleanup.

There is a billing dispute with Bill's Landscaping in the amount of \$330.90. George feels we should pay the amount and move on from it.

Sharon Ledger made a motion to pay Bill's Landscaping \$330.90. Seconded by George Temple. All in favor. Motion passes.

George has not heard back from Brian Wanczyk regarding a quote for solar panel at the Memorial lot. George will contact Bartholomew Electric for a quote. Randy will ask George Thorogood for a quote as well. Hope to have quotes for the next meeting to discuss.

There are holes down by water at the Memorial lot that will need to be filled.

The address signs cost approx. \$200. They should be completed within the next couple of weeks.

The sign at 121 Cottage for the swimming safety needs to be installed. George will reach out to Dave Olsen to see if he can complete it. If not, George will get someone to help him.

- **Communications –**

Newsletter – Jasmine Curry/Linda Ostapoff –

The newsletter will be printed at the beginning of March due to an early Easter this year.

Please have articles in by February 15<sup>th</sup> to Jasmine Curry at [splanewspaper@gmail.com](mailto:splanewspaper@gmail.com)

We will need at least one page of articles to fill out a 4-page mailer.

Pages: activities, current Treasurer's report, list of board members and mailing info.

Please let me know if there is difficulty in submitting one page of content so we can work on this. Of course, if there is more than one page that will be fine.

We would very much appreciate all articles being submitted by the February 15<sup>th</sup> deadline to allow time for Jasmine to put the newsletter together. We are new at this!

Website Updates – Jaime Macsata, Jeremy Stefanik –

No Updates

- **Activity Committee –** Linda Ostapoff

Leslie Cunningham, Jaime Macsata, Lori Parker, Stacy Daigle, Carrie Temple, Lisa Strom, Kellie Dixon, Jasmine Curry, Lori Coccomo-Stifel

The activity Committee met on January 16<sup>th</sup> 2024. We welcomed a new member, Lori Coccomo-Stifel. We have been very successful in increasing our membership in the past year.

We discussed the upcoming fundraiser "Halfway to Summer" being run by Carrie Temple. Ticket sales are going well. At this time there are over 125 tickets sold for the event.

Spring events were planned and a request for the spring newsletter to be submitted by February 15<sup>th</sup> has been approved and submitted to SPLA Board members via email.

**Spring events:**

Easter Bunny Parade: March 23<sup>rd</sup> from 1 to 3. The Easter Bunny will lead a golf cart parade and hand out candy bags to children.

Plant Sale: May 11<sup>th</sup> 9 to 12 at the Old Firehouse ( if that is not possible the event will be held on Sandy Beach)

Ice Cream Social Sunday June 16<sup>th</sup> from 1 to 3 on Memorial Lot

### Old Business –

- Update on Water Testing – Linda Ostapoff

I am attaching an updated version of the Water Quality Report that I submitted last month. Please send this out to Board members. This report contains proposals for what we could do for water testing.

I have added some new information from Nick at Pond and Lake Connection. Since the lake is currently frozen there is no need to act on this information at this time. Look forward to having a fuller discussion at the April meeting.

- Dam Emergency Plan – Charlie Macsata – Charlie has been working on updating the dam report. We had to recreate org charts. He’s currently waiting for information from the fire departments and town. Should be completed by April 2024.
- Record Retention – Jaime Macsata – No Update - We will resume working on this in the Spring.
- Electricity on Memorial Lot – George Temple – discussed above in properties.

### New Business –

- Dam Inspection Required prior to 12.31.2024
  - Need to hire an engineer and submit to DEEP prior to 12.31.2024

### Update Outstanding Issues -

- Jaime Macsata will contact insurance company to remove Leslie address from policy and change to 55 Cottage. She will also have the directors’ meeting removed which will provide a \$500 savings. – Per email from Jaime - I received confirmation that insurance was changed. Inquiring about the credit. Will keep you posted on that. Move to old business for next month.
- Zoom meetings – Town uses Teams vs Zoom – Fire wall at Fire Station is the problem and is still being researched. Will move to old business for next month.

### Closing Remarks/Round Table

Discussed explaining the Winstanley settlement to membership. Prior or at Annual meeting.

Discussed stocking the lake. Randy belongs to a hunting club and stocks their pond. Randy will look into the cost to stock pond. Keeping in mind there is no fish gate at this time.

Review Budget at next meeting to review expenses vs the amount of income received from tax payments. This will allow us to plan for the 2024-2025 budget.

Look into Non-profit vs Tax district as we may be entitled to more grants at a non-profit status.

**Meeting adjourned.** Sharon Ledger made motion to adjourn – George Temple seconded – 8:17 p.m.

Respectfully submitted,

*Sharon Ledger*

Sharon Ledger  
SPLA Secretary