

## **Shaker Pines Lake Association, Inc.**



### **BY-LAWS OF SHAKER PINES LAKE ASSOCIATION, INC.**

These by-laws are effective June 18, 2011 and reflect a consolidation of existing by-laws.

#### **Name**

The name of this Association shall be known as the Shaker Pines Lake Association, Incorporated.

#### **Object**

The object of said association is to provide for the improvement of land, for the health, comfort, protection and convenience of the persons living within the territory described on maps recorded in the Clerk's office, the Town of Enfield, Connecticut.

#### **Charter**

All requirements specified in the provisions of House Bill Number 530 and any subsequent amendments to that House Bill ("the Charter") will apply.

#### **Executive Committee**

There shall be an Executive Board ("the Board") consisting of nine (9) members, four (4) of whom will be elected each year to serve for a period of two (2) years from the first Monday following their election and until their successors shall be elected and shall have qualified.

If for any reason it is necessary to replace a member between elections, the Board shall by majority vote of the remaining members appoint a person to fill out the unexpired term of that member.

Members of the Board are expected to attend every monthly or specially called meeting. If a member cannot attend, a call should be made to the Clerk or a Board Officer. Failure to attend three (3) consecutive meetings shall be grounds for expulsion.

Five (5) members of the Board shall constitute a quorum.

Said Officers of the Board shall serve without compensation except that they shall be paid their actual expenses in the performance of their duties.

The Board shall meet the first Tuesday of each calendar month as a governing board for the Association. It shall have the care, custody and management of all funds and property of the Association. The monthly meetings shall be to execute, transact and process any matter of business empowered to them by said Charter.

## **ANNUAL AND SPECIAL MEETINGS**

### **Annual Meeting**

The Annual Meeting of the Association shall be held on the third Saturday of June each year at such a place as may be designated by the President and the Board of Directors.

The hours of voting shall be two (2) P.M. to five (5) P.M.

### **Special Meetings**

The Special Meetings of the Association may be held at any time upon seven (7) business days' written notice mailed in Hartford County and addressed to each member of the Association at his or her last known mailing address. The Clerk (Secretary) shall give such notice upon the request of the President and one (1) other officer of the Association calling for such Special Meeting and specifying therein the object and purpose.

### **Notices**

Notice of the Annual Meeting of the Association shall be given or sent by the Clerk to all Members ten (10) days prior to said meeting each year to their last recorded address.

### **Quorum**

Twelve (12) Members of the Association shall constitute a quorum for the transaction of business at any annual or special meeting of the Association.

### **Voting**

Each registered property owner in said Association is entitled to one vote (unless otherwise prohibited by law). Voting shall be by ballot. Any Member of the Association may appoint an agent to vote in the meetings by a signed proxy. This proxy will be in effect for the meeting specified and for no other time. Each voter must show an appropriate identification to verify his or her status as a property owner.

## **Taxes**

The Executive Board will propose the tax rate, which will be ratified by a majority vote of the association. The tax rate going forward from July 1<sup>st</sup> 2011 will not exceed 200.00 dollars. The tax rate set will apply to members whose property abuts the lake, and not exceeding seventy-five percent of said amount for members whose property does not abut the lake.

## **Funds**

All funds of the Association shall be deposited in a bank located in the State of Connecticut and approved by the Board, and withdrawn only by checks signed by the Treasurer, President and/or Secretary. [Two (2) signatures are required for all transactions.]

## **By-laws**

The Board shall possess the power to make, alter, amend, repeal and enforce the By-laws as per Section 12 of the Charter.

## **Officers**

The Officers of the Association shall be a President, Vice-President, Treasurer and Clerk, all of whom shall be elected for among the Members of the Board. The Officers shall serve for a period of one (1) year or until their successors are duly qualified to serve.

Elections of officers will take place each year at the Reorganization Meeting held the first Monday after the Annual Meeting of the Association.

## **Duties of the Officers**

President: It shall the duty of the President to preside at all annual or special meetings of the Association and of the Board and to have general supervision over all the affairs of the Association and to be ex-officio member of all committees.

Vice-President: The Vice-President shall, in the absence of the President, act in his stead.

Treasurer: The Treasurer shall receive all monies from the collectors, keep a just account of the same, and pay them out upon vote of the Board. The Treasurer is also to prepare a report of the financial transactions for each monthly meeting of the Board and for the Association numbers of the annual June meeting. The Treasurer shall cause the books and records of the Association to be audited by an auditing firm approved by the Board at least once every year.

Clerk: The Clerk shall keep a true and just account of all meetings, process all matters of necessary correspondence for the Board and perform other duties as directed by the Charter.

Removal of Officers: The office of President, Vice-President, Treasurer or Clerk of the Board shall be removed from that person holding said office if deemed necessary by the vote of six (6) members of the Board. Such reasons may include misuse of office, dereliction or irresponsibility, chronic disruptions of meetings and any other reason decided on by the voting members.

Said ex-officer shall be notified in writing by a Board Officer of his or her removal and the reason stated for his or her removal. The ex-officer shall remain a Board member but will be excluded from holding office for the remainder of his or her elected term.

### **Power to Execute**

The Board shall have the full power to execute all contracts, rules, etc. that may be adopted by the Association.

## **RULES AND REGULATIONS OF THE SHAKER PINES LAKE ASSOCIATION, INCORPORATED**

As Adopted by the Executive Board of the Shaker Pines Lake Association, Incorporated

### **Removal of Trees or Other Debris From the Lake**

In the event that a tree, a large limb of a tree or other similar debris falls into the Lake from the property of a Member, the Member is expected to remove the tree or debris within thirty (30) days. If the Member or his or her contractor does not remove the tree or debris within that time period, the Board may assess a fine, not to exceed \$10 per day, for every day that the tree or debris remains in the Lake

beyond the 30-day removal period.

Revisions adopted by vote of the Shaker Pines Lake Association on June 18, 2011; Effective June 18, 2011.